

# Kilpeck Parish Council

## Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Monday 10<sup>th</sup> June 2024

No KPC/LL/203

### Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Councillor Mr R Probert  
Councillor Mr G Statham  
Councillor Mr D Thompson  
Councillor Mrs N Thompson

### Also Present

Lisa Lewis (Clerk) and Ward Councillor Mr Richard Thomas

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm

### 1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Roden.

### 2.0 Declarations of Interest & Dispensations

To receive any declarations of interest in agenda items from Councillors or written dispensation applications. No Declarations of Interest or written dispensation applications were made.

### 3.0 Minutes

The Minutes of the Annual Parish Council Meeting No **KPC/MW/202** held on Monday 13<sup>th</sup> May 2024 were unanimously confirmed as a true record and signed by the Chairman.

### 4.0 Financial Matters

#### 4.1 Receipts

To be confirmed at the next meeting once bank statements have been received by the clerk.

#### 4.2 Invoices for Payment

Hereford Heartstart	£100.00
Defibrillator training 06/06/2024	
<b>Cheque 001145</b>	
Clerk's Salary June 2024	£502.06
Tax £125.40 NIC £0.00	
<b>Cheque 001146</b>	
HMR&C 1 <sup>st</sup> ¼ Payment April / May / June	£407.40
<b>Cheque Number 101147</b>	
Kilpeck & District Village Hall Invoice No 143	£25.00
10 <sup>th</sup> June 2024	
<b>Cheque 001148</b>	
R. Horton	£120.00
Village Green Mowing x 3	
<b>Cheque 001149</b>	

It was **RESOLVED** by a unanimous vote to approve all payments.



**4.3 Bank Balances** as per statements

To be confirmed at the next meeting once bank statements have been received by the clerk.

**4.4 Parish Council Insurance Review for 2024-2025 boundaries etc.**

It was noted that payment has been made for this years insurance and the policy will be reviewed at the next meeting.

**4.5 Sunderlands** - Field Rent + Water Charges and Compensation for Electricity Poles, liability for fences, boundaries etc.

No further updates, cheque and agreement awaited.

**5.0 Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions. **No issues raised**

**6.0 Highways & Public Rights of Way Issues**

**6.1** Lengthsman report Jamie Probert - No report yet. To follow.

**6.2 To receive any new General Highway or Public Rights of Way issues – WD4**

It was noted that some old gates are in need of replacement and it was **RESOLVED** to send any defects, along with the location to the clerk for reporting to Herefordshire Council.

The Green, Kilpeck - It was proposed, seconded and **RESOLVED** by a unanimous vote to appoint Mr. R. Horton as the contractor to mow the area at The Green.

The white-line road markings at the junction from Tram Inn onto A465 and also the area near Wormbridge Church are non-existent. Clerk to re-report to BBLP. Ward Cllr will also look into the matter.

**6.3 Property Boundaries** - No update. Reply awaited from Sunderlands.

**7.0 Viability of a Herefordshire History Festival 2025**

It was noted that more details are needed and the Parish Council will await further information.

**8.0 Reports**

**8.1 Kilpeck Village Hall**

Next Committee meeting is Tuesday 11<sup>th</sup> June 2024

A car boot sale had taken place

Show has sold out

**8.1i) Defibrillator Training**

A defibrillator training course took place on Thursday 6<sup>th</sup> June 2024 and five people attended.

**8.2 Ward Councillor Mr Richard Thomas**

Mr Richard Thomas reported on the following:

Annual meeting had taken place, chairman and leader remain the same.

Some Committee members have changed.

Replacement of BBLP.

**8.3 Police Representative**

No Police present.

**8.4 Locality Steward Mr James Howell**

Not present. It was noted that the chairman had received a call from Balfours regarding the road drainage outside Kilpeck Church. It was **RESOLVED** by a unanimous vote for the Parish Council to write again, in support of a meeting with BBLP. Clerk to action.



A465, Didley – it was noted that a ditch requires clearing. Clerk to report to BBLP.  
Noticeboard on the Green – requires maintenance, cleaning and repainting. Cllr Eynon to request work is carried out by the lengthsman.

**9.0 Review and update as required Parish Council’s Health and Safety Policy**

It was noted that the Health and Safety policy required a review and it was **RESOLVED** for a working party consisting of Cllrs. Davies, Eynon, Parsons and the clerk to review and update at the next meeting.

**10.0 Information Sheet**

- 1<sup>st</sup> March 2023      Planning Application 230357 Land at Wormbridge (both sides of A465) North of the Abbeydore Road  
Hybrid planning application; Outline with all matters included except landscaping, for 70 new dwellings, new flexible workspace (Class E) and replacement childcare facility.  
Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (Class E, F1, and F2) and associated infrastructure  
**Application Still Valid**
- 14<sup>th</sup> June 2023      Planning Consultation 231623 Wormbridge Court Wormbridge Hereford HR2 9DH  
Proposed glazed entrance porch to East elevation, new porch to West elevation, repairs and other works required to facilitate the change of use of the building to a café and multi-office space  
Listed Building Consent  
**Application Still Valid**
- 1<sup>st</sup> November 2023      Planning Consultation 233221 Land at The Tram Inn Allensmore Hereford HR2 9AN  
Proposed mixed use re-development of site with new commercial units and community gospel hall  
**Application Still Valid**

**Correspondence**

Herefordshire Council (email received)  
Invitation to a lecture on hedges by Professor Dover on 24<sup>th</sup> June 2024, online where possible or in person at Plough Lane offices if required.

**11.0 Agenda of the Next Meeting**

Items to be included at the next Parish Council Meeting: -  
Health and Safety Policy review.  
Hedge cutting behind the container at the village hall.  
SID’s service and maintenance.  
Reflective Bollards on A465, Wormbridge to Kenderchurch.  
Online banking.

**12.0 Date, Time and Venue of Next Meeting**

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 8<sup>th</sup> July 2024** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

Meeting declared closed at 7.50pm

Signed.....  
Parish Council Chairman Councillor Mrs. Joyce Davies

Date 8<sup>th</sup> July 2024